



School Readiness Absence Report

To: Early Learning Coalition of Santa Rosa County
 Fax: Milton (850) 983-5312 or Gulf Breeze (850) 916-5423

Person completing form: _____

Name of child care facility/school/home: _____

Date: _____

	Child's Name	Date of Absence	Excused Circle One		Notes – Reason for Absence
1			YES	NO	
2			YES	NO	
3			YES	NO	
4			YES	NO	
5			YES	NO	
6			YES	NO	
7			YES	NO	
8			YES	NO	
9			YES	NO	
10			YES	NO	

BG1 children: Per the Rilya Wilson Act, a Provider caring for any child in the Protective Services Program (BG1) must immediately (within 24 hours of the absence) notify the ELC of the following:

- any unexcused absence
- seven (7) consecutive days of excused absences.

All other children: If any School Readiness child (except BG1) is absent for five (5) consecutive days with no contact from the parent, the PROVIDER must notify the Coalition the first working day following the 5th absence to determine the need for continued care.